

Minutes from the March 19, 2008  
Printing and Mail Managers Exchange Forum Teleconference

Fourteen individuals participated in the Printing and Mail Managers Exchange Forum, which included Printing and Mail Managers and Contractors

### **Comments/Additions to the January 2008 Teleconference Minutes**

No edits were made to the January 2008 teleconference.

Dallas Woodruff, Headquarters opened the meeting by thanking everyone for participating in the teleconference.

### ***Mail Agenda Items....***

#### **Update on the Mail Management Report**

Al Majors, Headquarters thanked the group for providing data to Headquarters for the Mail Management Report. Mr. Majors said HQ is waiting for two sites to provide data for the report. Those sites will be contacted to get a status on submitting their data.

No questions were asked on this topic.

#### **Upcoming on the National Postal Forum California**

Al Majors, Headquarters informed the group that the National Postal Forum will take place in Anaheim, CA on May 18 -21, 2008. The forum will cover many topics pertaining to mail such as mail security, mail operations, barcodes, postage savings etc. The forum will also have entertainment for the participants. Mr. Majors encouraged the group to attend the forum if possible. Mr. Majors asked those that attend the Postal Forum to share information during a future teleconference.

No questions were asked on this topic.

#### **Upcoming date for the MailCom in Atlantic City, New Jersey**

Al Majors, Headquarters informed the group that "MailCom" will take place in Atlantic City, New Jersey on April 29 – May 2, 2008. The seminar will cover mail management, equipment, vendor information etc. Mr. Majors encouraged the group to attend the MailCom seminar if possible.

Jeannie Faiss, National Security Technologies (NSTec), C1, Las Vegas informed the group that a representative from (NST) is planning to attend. Rose Bachman, Bettis Atomic Power Laboratory and Barbara Myers, Knoll Atomic Power Laboratory is also planning to attend. Ms. Bachman also mentioned that both she and Ms Myers received a certificate for participating in a training session at the 2007 MailCom. Mr. Majors asked those that attend the MailCom to share information during a future teleconference.

Linda Adams, Savannah River Site asked Mr. Majors was he aware of a postage rate increase for this year. Mr. Majors said that he received information that a rate increases is going to take place this year. Some members of the group states that the USPS website lists the rate increase at one cent beginning May 12, 2008.

### *Printing Agenda Items...*

#### **Meeting Notes from the February 21, 2008 Interagency Council on Printing and Publication Services (ICPPS) at the Government Printing Office**

Dallas Woodruff, Headquarters informed the group that he attended the ICPPS meeting at the GPO. Mr. William Turri, Public Printer of The United States was one of the speakers and he talked about his vision for the Government Printing Office (GPO). He talked about how GPO is moving forward in publishing more document electronically in place of paper copy, how GPO has come financially from in the Red to in the Black. Mr. Turri also said that the Superintendent of Document is not selling as many publications as in prior years and that the President's budget was published electronically for the first time in addition to paper copy.

No Questions were asked on this topic.

#### **Upcoming Commercial Printing Report (JCP Form # 2)**

Dallas Woodruff, Headquarters informed the group that on March 18<sup>th</sup>, Headquarters mailed the call for Commercial Printing Report data collection to the federal printing managers. The reporting period is covering October 1, 2007 - March 31, 2008. In compliance with provisions of the Government Printing and Binding Regulations, Title II, all reports submitted to HQ listing jobs procured outside of the GPO will be provided to the Joint Committee on Printing. Mr. Woodruff reminded the group that use of appropriated funds requires agencies to utilize GPO for procuring printing and related services. The GPO will issue a waiver number to be listed on your Commercial Printing Report if they cannot meet your requirements.

#### **GPO's New Federal Digital System (FDsys)**

Dallas Woodruff, Headquarters informed the group that GPO is developing a new tracking system called the FDsys which is expected to be available for use by the end of calendar 2008. The FDsys upon completion will allow GPO and agencies to track work, job cost, and type SF1 printing requisitions. The system is similar to the old GPO PICS system but with more features,

No questions were asked on this topic.

#### **Proposed 2009 Printing and Mail Conference**

Dallas Woodruff, Headquarters informed the group that Headquarters management has given the ok to explore a 2009 Printing and Mail Conference. Tony Toliver, Western Area power Administration said his site has a conference room that can seat approximately 350 participants.

Mr. Woodruff asked for volunteers to work on the Printing and Mail Conference Team and he asked the group to submit names of location where the conference could be held. Additional information on the proposed conference will be provided at various times. The groups asked what approximate time period of 2009 would the conference take place. Mr. Woodruff said he expects the conference to take place during spring time or July/ August time period.

**Additional Topic(s) not listed on the Agenda**

**None.**

**Attendees**

DOE Headquarters (2)	Strategic Petroleum Reserves
Chicago Office (2)	National Energy Technology Laboratory
National Renewable Energy Laboratory	Western Area Power Administration
Savannah River Office	Knoll Atomic Power Laboratory (2)
Waste Treatment Project (2)	
National Security Technologies (NSTec), C1, Las Vegas	